

Amendment To the Charter of the SOUTHWEST ALASKA NETWORK

Amendment 1.

This amendment designates a Point of Contact (POC) for the Southwest Alaska Network (SWAN) Databases as follows:

I. Justification

The National Park Species database ("NPSpecies") is one of a suite of Service-wide databases developed by the Inventory and Monitoring Program. NPSpecies is designed to document the occurrence of vertebrate and vascular plant species in national park units, and to substantiate these occurrence records by scientifically credible, high-quality references, vouchers, and observations. The master version of NPSpecies is a password-protected, web-based system; this is accompanied by a PC-based version that can be run from an individual computer using Microsoft Access.

The National Park Service, Service-wide Inventory and Monitoring Program has requested that parks designate Points of Contact (POC) for managing NPSpecies data for each park. This agreement establishes the SWAN Data Manager as the POC for all 5 park units within Southwest Alaska Network. As of early 2003 network staff are continuing to populate the database and verify information. By the end of FY 2005 it is anticipated that a first iteration of vascular plant and vertebrate species lists will be completed and can be reviewed and certified.

II. SWAN NPSpecies Point of Contact Roles

Following is a description of NPSpecies Point of Contact roles.

1. *Manage web-based NPSpecies access.* The POC will acquire login and password codes for all network park staff needing access to NPSpecies.
2. *Advise park staff on NPSpecies use.* The POC will assist with questions users may have on how to query or manipulate NPSpecies data.
3. *Oversee conversion of legacy data sets into formats compatible with NPSpecies.* The POC will work with park staff to add any appropriate information to NPSpecies.
4. *Ensure any new NPSpecies-related data collected from I&M or park projects are incorporated into NPSpecies.* The POC will work with I&M cooperators, WASO staff, and park resource management staff to ensure that NPSpecies is updated to reflect new data.
5. *Ensure that sensitive data identified by park/network scientists are designated as such, and that access to these data are restricted to the appropriate level.* The POC will ensure

that these sensitive records are appropriately coded in NPSpecies and distribution limited appropriately.

- 6. *Make species lists available for review by appropriate individuals.* The completeness and accuracy of *species-list* data in NPSpecies will be assessed by qualified reviewers as needed.
- 7. *Work with Parks to ensure that new species vouchers destined for entry into ANCS+ are also entered into NPSpecies.*
- 8. *Ensure that current species nomenclature is used for park species lists and is compatible among network parks.*

III. NPSpecies Point of Contact Designation

By this agreement, the SWAN, Inventory and Monitoring Program Data Manager is designated as the NPSpecies 'Point of Contact' (POC) on NPSpecies issues and management for each of the 5 park units within SWAN. As POC for each park the SWAN Data Manager will fill the roles listed under Section II of this agreement. A centralized effort at the network level helps ensure high quality control standards and relieves park resource management staff from many of the ongoing tasks related to NPSpecies database management. The SWAN Data Manager will serve in the POC role for each park until such time that park species list development and certification is complete. At this juncture individual parks will have the choice of taking over the role of POC or continuing with designation of the SWAN Data Manager as the park POC.

Approval Signatures

Superintendent, Lake Clark National Park and Preserve	Date

Superintendent, Katmai National Park and Preserve	Date

Superintendent, Kenai Fjords National Park	Date

Alaska Regional I&M Coordinator	Date

